

Updated: September 2024

# Soil Health Benchmark Study How to Submit Field Records

## Due Date: January 31st

You have several options (described below) for maintaining and submitting field records. Links and attachments to these resources can be found on the Pasa Research Collaborator web page at <u>pasafarming.org/soil-health-research-collaborators</u>. We suggest entering field records the day of sampling, so that the season is still fresh in mind. If you don't think you will hit the January 31st deadline, please make a plan with your coordinator. Thanks, as always, for offering your attention to this work!

#### 1. SurveyStack (preferred method)

This option offers the most guidance on how to report your events from the season, and will autofill information to make entering more efficient for you. It also streamlines data processing for us. You can access your survey throughout the year by returning to your draft submission to enter new information or by re-submitting at any time.

→ As a collaborator you can visit <u>app.surveystack.io</u>, and log in with the email we have on file for you. If you are new to this project, we will sign you up for SurveyStack and notify you when this happens! Visit the collaborator web page to find a video tutorial, which provides a brief overview of using SurveyStack. This information will also be sent in an email from our team. To receive additional support, please reach out to a Pasa coordinator by emailing researchteam@pasafarming.org or calling 814-349-9856 x780.

#### 2. Digital Field Records Worksheet

This is a digital spreadsheet that can be completed in Excel or Google Sheets. Instructions will be found on separate tabs, so that you can review helpful info before entering each section of records (plantings, equipment, amendments, animals, etc.). This worksheet can be found on the Research Collaborator web page. After completing, please send a copy to researchteam@pasafarming.org.

### 3. Printed Field Records Worksheet

This is a condensed version of the Digital Field Records Worksheet. Instructions will be found at the top of each page. To print at home, download this document from the Research Collaborator web page and choose "fit to page" when printing for best results. To request print copies, please reach out to Pasa by emailing

researchteam@pasafarming.org or call 814-349-9856 x731.